

What should you do in case of accident, injury or faintness

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Document revised May 9th, 2011

Department first-aid workers

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Major injury

- 1) Take appropriate emergency measures (washing under the shower, for example).
- 2) Dial 911 (Security). They will immediately send help and will call for an ambulance, if needed.
- 3) Call one of the departmental first-aid workers.
- 4) Find the Material Safety Data Sheets (MSDS) for the chemicals involved, if possible.
- 5) Inform the department Director (Tel : 3194) or André Demers (Tel : 5605).
- 6) Inform your supervisor or the professor in charge on the lab.

Minor injury, faintness

- 1) Give priority to the injured person.
- 2) Call one of the first-aid workers of the department or the security service (5555).
- 3) Find MSDS of chemicals.
- 4) The first-aid worker will decide if the person should be sent to the hospital, and how.
 - If by **ambulance, dial 5555**. (Ambulance cost will be reimbursed by the University insurance for all students. For workers, the CSST will take charge of the cost.)
 - If the person is not in immediate danger and is conscious, a taxi can be used to bring the person to a doctor. A first-aid worker should accompany the injured person. You should then ask for a receipt, and the department will reimburse the cost of the taxi (see André Demers). **Never take your own car or another student's car.**
- 5) Fill in a «Déclaration d'incident mineur» form and give it to either the secretariat or André Demers.
- 6) If the student can continue the lab work and his or her labcoat is soiled, it should be changed.

In case of chemical spill

- 1) Do not open windows.
- 2) Evacuate the lab and close the door behind you.
- 3) Call security (5555 if not urgent, 911 if urgent) and wait for the arrival of help. The «Comité de gestion des produits chimiques» will take charge.